



Wyoming Department of Education

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MEMORANDUM NO. 2009-066 (CORRECTED 4.21.09)

TO: School District Superintendents

FROM: Jillian Balow, Early Learning Consultant
Educational Quality and Accountability

DATE: April 17, 2009

SUBJECT: WDE-626 Early Literacy Longitudinal Data Collection – 2009

TRAINING EVENT

WDE-626 EARLY LITERACY LONGITUDAL DATA COLLECTION UPDATES AND INSTRUCTIONS

A WEN Network training event for all individuals who complete the WDE-626 **Early Literacy Longitudinal Data** form is scheduled for **Friday, May 1, 2009 from 10:00 a.m. – 12:00 p.m.** The training is intended to provide information and updates to any persons, including reading/literacy coordinators, principals, business managers, and superintendents, who complete the WDE-626.

The WEN Network training will be comprised of a WDE-626 technical run-through by Aleta Nichols, Data Collection Analyst, and collection clarification, updates, instructions, and due dates by Jillian Balow, Early Learning Consultant.

NOTE: Prior to the WEN Network session, please submit (1) an early literacy contact person and, (2) a data contact person from your district to Morgan Amberson at mamber@educ.state.wy.us by April 29, 2009.

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If you are interested in joining this meeting, please contact your local high school or community college. Ask their local WEN Video scheduler to sign up

your site. The last date to sign on your site for this meeting is: Wednesday, April 29, 2009 at 5:00 p.m.

Data for the WDE-626 will be accepted **May 15 – June 17, 2009**. The due date for the WDE-626 is **June 17, 2009**. The form will be available on May 15, 2009, for download at https://wdesecure.k12.wy.us/stats/forms.details?the_form=626

At this website, the file and instructions necessary for the WDE-626 will be available. Once completed, all forms can be uploaded to the Wyoming Department of Education by the individual with upload rights at the district office.

If you have any questions regarding the WDE 626 or the training, please contact Jillian Balow at jbalow@educ.state.wy.us or (307)777-8909.

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